



## Committee on Projects and Proposals: Application for Funding

Title of Project: \_\_\_\_\_

Name of applicant: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Email address: \_\_\_\_\_ Date of application: \_\_\_\_\_

If grant is to be paid to an organization, exact legal name: \_\_\_\_\_

Address of organization: \_\_\_\_\_

Contact person and title: \_\_\_\_\_

Email address: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Names and email addresses of additional organizers: \_\_\_\_\_

Grant request: \$ \_\_\_\_\_

Dates covered (month/year to month/year): \_\_\_\_\_

Purpose of grant (one sentence): \_\_\_\_\_

### **Narrative (3 pages maximum)**

The narrative should contain:

1. Funding Request – Describe the primary purpose of the initiative and the need or problem that it is seeking to address. Describe the community that the initiative plans to serve and how that community will benefit from the initiative. Explain the strategies employed to implement the initiative and the anticipated length of the initiative. Explain how the initiative contributes to the overall mission of the ASLH. Be sure to include a description of all collaborating or cosponsoring institutions and of the extent (financial or otherwise) of their collaboration.
2. History – If funding is being sought for an ongoing initiative, describe the initiative and its past accomplishments. [Note that the Committee has been directed by the Board of Directors of the ASLH not to recommend for funding any project or proposal more than three times. After three iterations, ongoing projects or institutions may become part of the regular budget that the Board of Directors discusses and enacts at its annual meeting.]
3. Evaluation – Explain how you will measure the effectiveness of the initiative. Describe the criteria for a successful initiative and the results you expect to have achieved by the end of the funding period.
4. Project budget – Provide a detailed budget showing all anticipated income and expenditures.

Email your completed application, narrative, and any supporting material to [proposals@aslh.net](mailto:proposals@aslh.net). Applications will be considered by the Committee on Projects and Proposals, which will recommend expenditures to the Society's Board of Directors at its annual meeting in November.